**A WEEK IN THE FDAC TEAM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MONDAY  FDAC COURT DAY | TUESDAY  Intervention Planning Meetings | WEDNESDAY | THURSDAY  Assessment Day | FRIDAY  Intervention Planning Meetings |
| 9-10am FDAC Team and PM attend Court for Briefing with Judge    Morning - Non lawyer reviews  CMH, FCMH, IRH and other Lawyer Hearings    2pm – New case  For new family – Introduction and engage with family/Lawyer and share information re FDAC    If necessary Initial assessment by FDAC worker re current drug use and ability to attend a whole day’s assessment    If agreement to attend assessment with FDAC – draw up timetable for next 3 weeks with parent and LA    If possible consent to share information form signed, and collect all contact information from parents and parties involved for distribution lists.  All parties in front of Judge    FDAC receives bundle    2-5pm Non Lawyer reviews  CMH, FCMH, IRH and other Lawyer Hearings    Keyworkers attend Non Lawyer reviews on the allocated cases.  Manager, Deputy or Senior Prac spend whole day at court supporting keyworkers with Lawyer Hearings – problem solving approach    Team not in court will use time for key working, writing reports, assessments etc.    Supervision of staff | 9.30-11.30 - Formulation  Formulate the new case assessed the previous week - Team will have written up assessments where  possible    11.30 Intervention Planning Meeting Parent (s), allocated SW and Team Manager, new SW if relevant, n’s Guardian, treatment workers & any other agencies involved with FDAC team   * Broker provisional family and interagency agreement for the trial for change as set out in the FDAC Intervention Plan * Submit Intervention Plan       1pm – 5pm REVIEW Intervention Planning Meetings – these are scheduled with a 30 minutes’ team  formulation before each review    Keyworkers if not involved in IPMs will be seeing parents for keywork, assessments, testing, observations,  VIG etc    Identify social work lead for new assessment taking place on thurs - key role to produce summary of issues paper from bundle for the  Team on Thursday morning    Supervision of staff | 10am Team Meeting    (Every month Reflective Team Meeting with outside  facilitator)    12-2 Pre Proceedings  Meetings – Deputy Team Manager or Manager attend in LA office    Keyworkers will be seeing parents for keywork, assessments, observations,  VIG etc    Group interventions take place on Wed/Friday:   * Anxiety group * Parents and feelings * Domestic abuse group     Keyworkers may use time for  report writing,    Keyworkers if not involved in assessment will be seeing parents for key work, testing assessments, observations,  VIG etc      Supervision of staff | 9-10am – Assessing team meeting to plan assessment and read summary of bundle 10-4pm FDAC team carry out an initial assessment of:   * The timescales   for the children   * The parents’ strengths and difficulties * What needs to change and timescales for change * Identify what monitoring, support and treatment will be   required from whom  (Undertaken by a social worker and a SM  specialist or the clinical nurse – up to 2 or 4  parents a day.)    Keyworkers if not involved in assessment will be seeing parents for key work, testing assessments,  observations, VIG etc    Supervision of staff | 10am – 5pm New case or  Review intervention Planning Meetings – these are scheduled with a 30 minutes’ team formulation before each review and 2 hours for a new case.    Keyworkers if not involved in IPMs will be seeing parents for key-work, assessments,  observations, VIG etc      Report writing and filing for Monday’s Court – sent to all parties, parents and the Court/Judge. Each family in court will have a review report filed. Keyworkers will draw together information from all the agencies involved and the parents/children.    Supervision of staff |
| Other activity – parents attend up to twice per week for testing appointments; child’s needs meetings; liaison with and training for treatment and other agencies; Steering/Operational meetings, monitoring meetings with commissioners, data collection etc. | | | | |