**A WEEK IN THE FDAC TEAM**

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| MONDAY FDAC COURT DAY  | TUESDAY Intervention Planning Meetings  | WEDNESDAY  | THURSDAY Assessment Day  | FRIDAY Intervention Planning Meetings  |
| 9-10am FDAC Team and PM attend Court for Briefing with Judge  Morning - Non lawyer reviews CMH, FCMH, IRH and other Lawyer Hearings  2pm – New case For new family – Introduction and engage with family/Lawyer and share information re FDAC  If necessary Initial assessment by FDAC worker re current drug use and ability to attend a whole day’s assessment  If agreement to attend assessment with FDAC – draw up timetable for next 3 weeks with parent and LA  If possible consent to share information form signed, and collect all contact information from parents and parties involved for distribution lists. All parties in front of Judge  FDAC receives bundle  2-5pm Non Lawyer reviews CMH, FCMH, IRH and other Lawyer Hearings  Keyworkers attend Non Lawyer reviews on the allocated cases. Manager, Deputy or Senior Prac spend whole day at court supporting keyworkers with Lawyer Hearings – problem solving approach  Team not in court will use time for key working, writing reports, assessments etc.  Supervision of staff  | 9.30-11.30 - Formulation Formulate the new case assessed the previous week - Team will have written up assessments where possible  11.30 Intervention Planning Meeting Parent (s), allocated SW and Team Manager, new SW if relevant, n’s Guardian, treatment workers & any other agencies involved with FDAC team * Broker provisional family and interagency agreement for the trial for change as set out in the FDAC Intervention Plan
* Submit Intervention Plan

  1pm – 5pm REVIEW Intervention Planning Meetings – these are scheduled with a 30 minutes’ team formulation before each review  Keyworkers if not involved in IPMs will be seeing parents for keywork, assessments, testing, observations, VIG etc  Identify social work lead for new assessment taking place on thurs - key role to produce summary of issues paper from bundle for the Team on Thursday morning  Supervision of staff  | 10am Team Meeting  (Every month Reflective Team Meeting with outside facilitator)  12-2 Pre Proceedings Meetings – Deputy Team Manager or Manager attend in LA office  Keyworkers will be seeing parents for keywork, assessments, observations, VIG etc  Group interventions take place on Wed/Friday: * Anxiety group
* Parents and feelings
* Domestic abuse group

 Keyworkers may use time for report writing,  Keyworkers if not involved in assessment will be seeing parents for key work, testing assessments, observations, VIG etc   Supervision of staff   | 9-10am – Assessing team meeting to plan assessment and read summary of bundle 10-4pm FDAC team carry out an initial assessment of: * The timescales

for the children * The parents’ strengths and difficulties
* What needs to change and timescales for change
* Identify what monitoring, support and treatment will be

required from whom (Undertaken by a social worker and a SM specialist or the clinical nurse – up to 2 or 4 parents a day.)  Keyworkers if not involved in assessment will be seeing parents for key work, testing assessments, observations, VIG etc  Supervision of staff   | 10am – 5pm New case or Review intervention Planning Meetings – these are scheduled with a 30 minutes’ team formulation before each review and 2 hours for a new case.  Keyworkers if not involved in IPMs will be seeing parents for key-work, assessments, observations, VIG etc   Report writing and filing for Monday’s Court – sent to all parties, parents and the Court/Judge. Each family in court will have a review report filed. Keyworkers will draw together information from all the agencies involved and the parents/children.  Supervision of staff  |
| Other activity – parents attend up to twice per week for testing appointments; child’s needs meetings; liaison with and training for treatment and other agencies; Steering/Operational meetings, monitoring meetings with commissioners, data collection etc.  |